LABOUR SERVICE ORDER FORM

GES Global Experience Specialists

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.gesexpo.ca

SHOW: Construct, DesignTrends, HomeBuilder, PM Expo, Concrete

DISCOUNT PRICE DEADLINE DATE: November 16, 2011

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

☐ MASTERCARD ☐ VISA ☐ AMEX

EXPIRY DATE ____/____

CARDHOLDER NAME

CARDHOLDER SIGNATURE

☐ CHEQUE ATTACHED (PAYABLE TO GES CANADA)

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

LABOUR RATES ARE CHARGED PER PERSON AT **A MINIMUM CHARGE OF ONE HOUR**. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS.
(A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS)

Straight Time	Over Time	Double Time
8:00am - 4:00pm Monday - Friday	4:00pm - 6:00pm Monday - Friday 8:00am - 4:00pm Sat & Sun	After 6:00pm Mon-Fri After 4:00pm Sat & Sun All Holiday Hours
$ 90.00 PER HOUR	**$135.00 PER HOUR**	**$180.00 PER HOUR**

EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR

INSTALLATION

Set Up Drawings or Photos Attached: ☐yes ☐no

Carrier: _____ Delivery Date: _____ (Day / Date/ Month / Year) Delivery Time: _____ ☐am ☐pm

SUPERVISION

☐By Exhibitor (Provide Name of Rep): _____ (Exhibitor MUST be Present to Supervise)

☐By GES 30% surcharge applies (Exhibitor does NOT have to be present)

DATE LABOUR REQUIRED: _____ (Day / Date/ Month / Year) **START TIME REQUIRED:** _____ ☐am ☐pm

NUMBER OF PEOPLE REQUIRED ____ **X HOURS PER PERSON** ____ **= TOTAL HOURS** ____

DISMANTLING

Carrier: _____ Pick-up Date: _____ (Day / Date/ Month / Year) Pick-up Time: _____ ☐am ☐pm

SUPERVISION

☐By Exhibitor (Provide Name of Rep): _____ (Exhibitor MUST be Present to Supervise)

☐By GES 30% surcharge applies (Exhibitor does NOT have to be present)

DATE LABOUR REQUIRED: _____ (Day / Date/ Month / Year) **START TIME REQUIRED:** _____ ☐am ☐pm

NUMBER OF PEOPLE REQUIRED ____ **X HOURS PER PERSON** ____ **= TOTAL HOURS** ____

Terms & Conditions

- When Exhibitor is supervising labour the Exhibitor must check labour in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- Uncancelled labour will be charged a minimum fee of 1 hour per person.
- GES Limits of Liability apply.

SUBTOTAL	
13% HST	
TOTAL	

HST #R104060264

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ **Signature**

_____ **Date**